# Assessment cover sheet

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| --- | --- |
| **Course/Program name** | **Title** |
| **Unit code** |  |
| **Assessor name** |  |
| **Assessment task #** |  |

## Student to complete

|  |  |
| --- | --- |
| **Student name:** |  |
| **Student ID:** |  |
| **Submission date:** |  |

Student statement

*None of this assessment has been copied from another person’s work, except where clearly noted on documents or work submitted.*

*None of this assessment has been completed for me by another person. I understand that plagiarism is a serious offence that may lead to disciplinary action by my training organisation*

|  |  |
| --- | --- |
| **Student signature:** |  |
| **Date:**  |  |

## Assessor to complete

|  |  |
| --- | --- |
| **Evidence** | **Received** |
| XXX | □ |
| Completed observation checklist | □ |
| Third Party Report (if required) | □ |

|  |  |  |
| --- | --- | --- |
| **Attempt 1** | **Attempt 2** | **Attempt 3** |
| Assessment date: | Assessment date: | Assessment date: |
| £ Satisfactory £ Not yet satisfactory | £ Satisfactory £ Not yet satisfactory | £ Satisfactory £ Not yet satisfactory |

Please provide feedback and/or record any reasonable adjustments made for this assessment.

If the result is not yet satisfactory, include the arrangements that have been made for reassessment and/or additional training that may be required. Please also record results and any required resubmissions in the record of outcome document.

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**Assessor declaration**

*I declare that this assessment has been conducted as per the training organisation’s assessment procedures and the instructions provided for this assessment task, and that I have provided appropriate feedback to the student.*

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| --- | --- |
| **Assessor name:** |  |
| **Assessor signature:** |  |
| **Date:** |  |